

IMAGE PERMISSION FORM

Lake States Railway Historical Association, Baraboo, Wisconsin • lakestatesarchive@gmail.com • lsrha.org

I/we (name): _____ Title: _____ Date: _____

Company/Organization name: _____

Street Address: _____ City: _____ State: _____ Zip: _____

Email address: _____ Phone: _____

hereby request permission to publish, reproduce, or use the following Lake States Railway Historical Association (LSRHA) images:

Table with 3 columns: Object (Serial) Number, Media, Description. Multiple rows for listing images.

The image(s) will be used in the following manner (please check all that apply and include description of use):

- Print publication, title: _____ Print quantity _____
Other print use (e.g. advertising), describe: _____
Digital (describe): _____
Video, description: _____ distribution: _____

In consideration for receiving permission to use the images listed above, I/we agree to:

- 1. Submit payment of one-time fee to LSRHA for non-exclusive worldwide rights, one-time only (1st edition for publications) to use item(s) as outlined above.
2. Provide one copy of work incorporating the item(s) to LSRHA in a timely fashion and free of charge.
3A. PRINT: With each image, use the credit line: "[Name] Collection, Lake States Railway Historical Association, Baraboo, Wisconsin."
3B. DIGITAL: Images used within a website layout for historical purpose or illustration must be accompanied by a credit line or caption reading: "[Name] Collection, Lake States Railway Historical Association, Baraboo, Wisconsin."
3C. DIGITAL: Images used elsewhere MUST have LSRHA logo or text "Lake States Railway Historical Society, www.lsrha.org" embedded and visible within the JPEG/GIF image.
4. DIGITAL: Posting to social media or any blog allowing user re-distribution NOT ALLOWED.
5. DIGITAL: Image downloaded by users' browser/viewer from publisher's server must not exceed 1200 pixels width or height.
5. PRINT: Obtain written permission from LSRHA before making any modification of image other than resizing.
6. Notify LSRHA in writing before item(s) is/are used in an application other than specified above.
6. Defend and hold harmless LSRHA and their volunteers/employees from and against any liability, including costs and expenses based on the violation of rights of ownership, infringement of copyright or trademark, or invasion of the rights of privacy, or laws of libel, resulting from our use of such images or copies furnished in this agreement.

I/we have read the above PERMISSION RULES, understand them, and will abide by them as part of this authorization. We acknowledge and understand that:

- LSRHA represents and speaks only for itself and is not conveying any copyright,
All images are furnished without representation or warranty, and entirely at above signatory's own risk,
The above signatory is authorized to enter into this agreement personally and on behalf of above named organization, and
The above signatory is not empowered to authorize others (third party) to use the materials furnished in this agreement.

Signed: _____ Name (print): _____ Title: _____

Representing: _____ Check one: [] not-for-profit or charitable use [] for profit

Amount due: _____ Please remit to LSRHA, 330 Lynn Street, Baraboo, WI 53913.

The above request is approved by _____ for LSRHA on (date): _____